

**SAPCON EAST BRANCH
TWO - DAY WORKSHOP
16 & 17 July 2008**


**TECHNIQUES FOR IMPLEMENTING THE PRESERVATION POLICY:
Storage and Boxing of Items**

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**KZN Museum Services Pietermaritzburg ;
Technical Centre Durban; Campbell Collections of the University of KwaZulu-
Natal and Durban Archives Repository**

South African Preservation and Conservation Group (SAPCON) East Branch invites you to attend the above workshop on techniques for implementing the Preservation policies in your Library, archives or Museum Collections.

The workshop will be held in Pietermaritzburg and Durban. We invite you to attend both days, but you can also choose to attend only one. There will be a maximum of twenty (20) people for each day.

Day 1 Pietermaritzburg	
Morning session: KZN Museum Service	Afternoon Session: Natal Museum
<p>Speaker: Joanne Wilson -Conservator</p> <p>Joanne will discuss techniques and storage plans that are found in general museum conditions..</p> <p>Tea</p> <p>Joanne will also conduct a tour of the Storage facilities showing how a Preservation Policy can be implemented</p> <p>Lunch</p> <p>Tea and lunch will be sponsored by the Office of the Premier</p>	<p>A visit to the Natal Museum Library & Learner's Resource centre and Internet Café.</p> <p>Chief Librarian - Velisiwe Dlomo & library staff</p> <p>Tea Natal Museum</p> <div style="text-align: center;">  <p>Office of the Premier</p> </div>

**Day 2
DURBAN**

**Morning Session:
Technical Centre**

Speaker: Neil Harris, Costume & Textile Store

Neil will discuss the Costume & Textile collection and how he has sorted, cleaned, remounted, enclosed and boxed various items.

You will also get the chance to make simple enclosures and a box.

**Campbell Collections of the University
of KwaZulu-Natal**

Tea:

Case Study: Nellie Somers , Senior Library Officer Killie Campbell Africana Library , will show us the Library stacks, the enclosures used to protect the photograph collection and the public reading rooms. Emphasis will be made on the upholding of correct preservation standards. Discussion on Digital imaging and preservation of the Historical photographs

Lunch at the Campbell Collections.

Discussion: Judith Hawley, Deputy Manager of the Pietermaritzburg Archive Repository, will discuss the work done in an Archive, correct environmental management, handling of documents and interaction with the public.

**Afternoon Session:
Durban Archives Repository**

Conducted Tour: Rishi Singh and Archive Staff. We will view the reception station, stack rooms and the public reading rooms.

Tea